



Malahat Nation
110 Thunder Road, Mill Bay, BC, V0R 2P4
Tel: 250.743.3231 Fax: 250.743.3251
info@malahatnation.com www.malahatnation.ca

Malahat Nation is Hiring!!!!

Job title	Child and Youth Care Worker
Reports to	Director Member Services

Anticipated Start Date: As Soon As Possible

Terms of Employment: Full Time

Compensation: \$20.00 to \$24.00 dependent on qualifications

Job Purpose

Under the Supervision of the Director of Member Services and Manager of Community Programs, the Child and Youth Care Worker will develop curriculum and supervise children ages five years and up in a variety of child and youth programming. The Child and Youth Care Worker will provide professional front line support and advice to the Nation with regards to program planning.

Duties and Responsibilities

Child and Youth Care Worker

- Plan, prepare and carry out developmentally and culturally appropriate programs and activities
- Ensure positive communication and proactive relationships with team members, children & families
- Ensure that Coast Salish traditions, language and cultures are integrated throughout all Programs
- Deliver services for children and parents in a strength-based approach
- Ensure all related paperwork (forms, consent etc.,) are collected, completed in full and filed
- Planning and implementation of appropriate age-based activities according to skills and learning levels that promote social interactions and personal development
- Design, coordinate and implement Spring/Summer Day Camps and Special Event Programs
- Ensure that all information about children, staff, visitors and volunteers is strictly confidential
- Post weekly/daily activity plans for age group you are working with and work from our monthly planning and reporting template
- Model appropriate behaviors and attitudes for children and families we provide service to



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Credentials/Qualifications

- Child and Youth Care Degree (Diploma will be considered with proof of work experience)
- CPR and standard first aid training
- Class 5 Drivers license with Drivers Abstract (Willing to obtain Class 4 an asset)
- Criminal Record Check

The ideal candidate will have the following skills:

- Strong knowledge of child development
- Experience working independently and in partnership with program planning
- Strong communication skills, verbally and in writing, ability to work well and communicate well with children and families
- Experience working with First Nations communities
- Ability to maintain a high level of accuracy in preparing and entering reporting requirements
- Confidentiality concerning all social program files and citizens within programs
- Ability to work in a high paced environment dealing with difficult emotional and critical issues
- Exceptional time management skills
- Ability to program plan and implement activities that take into consideration the follow six perspectives strength-based, ecological, developmental, social justice, pluralistic, and relational
- Demonstrate the ability to stay calm in the face of crisis or conflict and use non-violent communication

**Please submit your cover letter, resume and copies of credentials to Shawna Karr,
Manager Community Programs fax 250-743-8900 or by email
shawna.karr@malahatnation.com by May 14, 2021**